

**JOINT CAMBRIDGE / DEERFIELD LAW ENFORCEMENT COMMITTEE**  
**Amundson Community Center, Community Room**  
Tuesday, December 13, 2022, 5:30 p.m.

**AGENDA**

**Consideration and Possible Action on the Following:**

- 1. Call to Order/Roll Call**
- 2. Appoint Chairperson**
- 3. Approval of Agenda**
- 4. Approval of Minutes:** October 11, 2022
- 5. Public Comment**
- 6. Reports**
  - a. Police:
  - b. Court: October, November 2022
- 7. Unfinished Business:**
- 8. New Business, Discussion and Possible Action:**
- 9. Next Meeting Date, Future Agenda Items, Correspondence and Miscellaneous Business**
  - a. Next regular meeting February 14, 2023
- 10. Adjournment**

Persons needing special accommodations should call 423-3712 at least 24 hours prior to the meeting.  
More specific information about agenda items may be obtained by calling 423-3712.  
Agendas are typically posted by 4 PM on the Friday preceding the meeting at the Amundson Community Center, Cambridge Post Office, Badger Bank and Hometown Bank and Village of Cambridge Web site at [www.ci.cambridge.wi.us](http://www.ci.cambridge.wi.us).

Lisa Moen, Village of Cambridge Administrator/Clerk

# **VILLAGE OF CAMBRIDGE**

## **Policy of Decorum for Public Meetings**

The purpose of Policy of Decorum is to promote mutual respect, civility, and orderly conduct among elected and appointed Village officials, Village staff, and members of the public. This policy is not intended to deprive any person of his or her right to freedom of expression, but to promote, to the extent possible and reasonable, open dialogue and positive communications while discouraging intimidating, demeaning, volatile, hostile or aggressive actions. The Village expects locally elected and appointed officials and its employees to comply with this policy, and also seeks cooperation from members of the public.

The Village holds numerous public meetings, such as meetings of the Village Board and Village commissions, boards and committees. In order to safeguard participatory democracy in the Village of Cambridge, all elected officials, appointed officials and Village employees are expected to adhere to the following standards of conduct:

- Treat everyone with courtesy;
- Listen to others respectfully;
- Exercise self-control;
- Exercise honesty at all times;
- Give open-minded consideration to all viewpoints;
- Focus on the issues and avoid personalizing debate;
- Embrace respectful disagreement and dissent as democratic rights that are inherent components of an inclusive public process and tools for forging sound decisions;
- Allow board and commission members to speak without intimidation or interruption;
- Provide fair and equal treatment for all persons coming before Village bodies.

The Village requests that members of the public also exercise civility by following these guidelines during public meetings.

Whenever any disturbance or disorderly conduct shall occur in any of the meetings of the board, the president may cause the room to be cleared of all persons causing such disorderly conduct. VCO § 2.08.190.

**JOINT CAMBRIDGE / DEERFIELD LAW ENFORCEMENT COMMITTEE**  
**Amundson Community Center, Community Room**  
Tuesday, October 11, 2022, 5:30 p.m.

**Minutes**

- 1. Consideration and Possible Action on the Following:**
- 2. Call to Order/Roll Call:** Meeting was called to order at 5:30 p.m. Members present: Deerfield: Trustees Evenson and Dunnington. Cambridge: Trustees Kumbier and Breunig. Others present: Lisa Moen, Cambridge Administrator; Mark McNally, Cambridge President; Dane County Sheriff's Office: Lauritsen; Tetzlaff; Porter.
- 3. Approval of Agenda:** Trustee Evenson made a motion to approve the agenda as presented, seconded by Trustee Breunig. Motion carried.
- 4. Approval of Minutes:** June 14, 2022: Trustee Breunig made a motion to approve the minutes as presented, seconded by Trustee Evenson. Motion carried with Trustee Dunnington abstaining.
- 5. Public Comment:** None
- 6. Reports**
  - a. Police:** Things have been relatively quiet, normal calls, etc. Homecomings were uneventful. Captain Tetzlaff provided statistics. Our Deputies will be taking over doing statistics rather than the Department. Captain Porter reintroduced himself. He had been a Deputy in Cambridge in the past and will be filling Captain Tetzlaff's position when she leaves. Trustee Evenson made a motion to approve the Police Report, seconded by Trustee Kumbier. Motion carried.
  - b. Court:** June, July, August and September, 2022: Trustee Evenson made a motion to approve the Court Report, seconded by Trustee Breunig. Motion carried.
- 7. Unfinished Business:** None
- 8. New Business, Discussion and Possible Action:**
  - a. New Police Vehicle Update:** We have received the new vehicle. It has had to be taken in for a few minor issues. It is much higher tech than older vehicles.
  - b. Police Staffing:** Deputy Gay is still out and will be for some time. The Sheriff's Department is short staffed right now, so they are not able to fill the position. Deputy Reynolds is now back in the Cambridge Schools. Deputy Yang is helping out when possible and our Deputies are working extra hours to fill in at high peak times and/or when we have no coverage. The Sheriff's Department is working on recruiting and hoping the next class will help alleviate shortages.
  - c. Police Budget:** The budget does provide for a pay increase of 9% to cover the Cost of Living. We will be short staff into the new year, so we will probably not meet the full budget. It was discussed that 75% of Deputy Reynolds wages/benefits, etc. are paid for the by the Cambridge School District and 25% by Deerfield and Cambridge. Trustee Breunig made a motion to recommend to the respective boards the police budget in the amount of \$658,615.67, seconded by Trustee Kumbier.

d. **Court Budget:** Trustee Kumbier made a motion to recommend to the respective Boards the court budget in the amount of \$21,970.00, seconded by Trustee Breunig. Motion carried.

9. **Next Meeting Date, Future Agenda Items, Correspondence and Miscellaneous Business**

- a. Next regular meeting December 13, 2022
- b. President McNally brought up the Cambridge Christmas.
- c. Appoint a Chairperson.

10. **Adjournment:** Trustee Evenson made a motion to adjourn, seconded by Trustgee Kumbier. Motion carried. Meeting was adjourned at 6:12 p.m.

Lisa Moen, Village of Cambridge Administrator/Clerk

## STATE OF WISCONSIN MUNICIPAL COURT CASELOAD STATISTICS

Municipal Court of: Village of Deerfield

Judge: Randi Wind Milsap

For the period beginning: 10/1/2022 and ending: 10/31/2022

Municipality Code: 1311

### CASES DISPOSED

	PARKING	TRAFFIC	OWI/BAC	ADULT NON-TRAFFIC	JUVENILE NON-TRAFFIC	TOTAL CASES PROCESSED
By forfeiture due to non-appearance; found guilty in default; plea of guilty; or plea of no contest		8	0	0	0	8
By Dismissal		1	0	0	0	1
By plea of not guilty, regardless of disposition	0	0	0	0	0	0

### CASES TRANSFERRED

	PARKING	TRAFFIC	OWI/BAC	ADULT NON-TRAFFIC	JUVENILE NON-TRAFFIC	TOTAL CASES PROCESSED
To another Municipal Court	0	0	0	0	0	0
OWI cases to Circuit Court on jury trial request			0			0
<b>TOTAL:</b>						<b>9</b>

Please return this form to:  
Office of Court Operations  
110 East Main Street, Suite 410  
Madison, WI 53703  
Fax (608)267-0911

## STATE OF WISCONSIN MUNICIPAL COURT CASELOAD STATISTICS

Municipal Court of: Village of Cambridge

Judge: Randi Wind Milsap

For the period beginning: 10/1/2022 and ending: 10/31/2022

Municipality Code: 13111

### CASES DISPOSED

	PARKING	TRAFFIC	OWI/BAC	ADULT NON-TRAFFIC	JUVENILE NON-TRAFFIC	TOTAL CASES PROCESSED
By forfeiture due to non-appearance; found guilty in default; plea of guilty; or plea of no contest		4	0	0	0	4
By Dismissal		0	0	0	0	0
By plea of not guilty, regardless of disposition	0	0	0	0	0	0

### CASES TRANSFERRED

	PARKING	TRAFFIC	OWI/BAC	ADULT NON-TRAFFIC	JUVENILE NON-TRAFFIC	TOTAL CASES PROCESSED
To another Municipal Court	0	0	0	0	0	0
OWI cases to Circuit Court on jury trial request			0			0
<b>TOTAL:</b>						<b>4</b>

Please return this form to:  
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EASTERN DANE COUNTY JOINT MUNICIPAL COURT  
200 SPRING STREET, P.O. BOX 99  
CAMBRIDGE, WI 53523-0099

PHONE: 608 501-5010

FAX: 608 423-3916

EMAIL: [court@ci.cambridge.wi.us](mailto:court@ci.cambridge.wi.us)

TO: Lisa Moen, Administrator/Clerk/Treasurer  
FROM: Wendy Motl, Judicial Assistant  
RE: Court forfeitures and costs  
Date: November 5, 2022

Attached is the Municipal Treasure Report. This report indicates all funds received during the month of October, 2022. Also attached is the Municipal Court Monthly Financial Report for Village of Cambridge, Deerfield, and Rockdale

There were 2 reimbursements of forfeitures for Deerfield, in the month of October. A 2021 OWI case had been adjudicated and paid to the Eastern Dane County Joint Municipal Court. The case was later dismissed and submitted to Dane County Circuit Court for adjudication, due to extenuating circumstances with the case. The OWI payment was reimbursed and sent to Dane County Circuit Court.

A second reimburse had been paid to the Eastern Dane County Joint Municipal Court prior to October appearances. The case had been dismissed at initial appearance and forfeiture reimbursed to the defendant.

TOTAL FORFEITURES:

Cambridge: \$ 215.99  
Deerfield: (**\$ 120.00**)  
Rockdale \$ 0.00

TOTAL COURT COST:

Cambridge: \$ 132.00  
Deerfield: \$ 99.00  
Rockdale \$ 0.00

TOTAL PAYMENTS TO:

Cambridge: \$ 347.99  
Deerfield: (**\$ 21.00**)  
Rockdale \$ 0.00



EASTERN DANE COUNTY JOINT MUNICIPAL COURT  
200 SPRING STREET, P.O. BOX 99  
CAMBRIDGE, WI 53523-0099

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EMAIL: [court@ci.cambridge.wi.us](mailto:court@ci.cambridge.wi.us)

TO: Lisa Moen, Administrator/Clerk/Treasurer

FROM: Wendy Motl, Judicial Assistant

RE: Court forfeitures and costs

Date: December, 2022

Attached is the Municipal Treasure Report. This report indicates all funds received during the month of November, 2022. Also attached is the Municipal Court Monthly Financial Report for Village of Cambridge, Deerfield, and Rockdale

TOTAL FORFEITURES:

Cambridge:	\$	60.00
Deerfield:	\$	100.00
Rockdale	\$	0.00

TOTAL COURT COST:

Cambridge:	\$	66.00
Deerfield:	\$	33.00
Rockdale	\$	0.00

TOTAL PAYMENTS TO:

Cambridge:	\$	126.00
Deerfield:	\$	133.00
Rock dale	\$	0.00